

Thursday, January 14, 2021

Attendance

Board: Lynn Richards, President and CEO, Susan Henderson, Chair-Elect | Laurie Volk, Chair | Larry Gould, Chapter Rep | Gary Scott, Chapter Rep | David Kim | Matt Lambert, Treasurer | Frank Starkey, Secretary | Emily Talen

Staff:, Margaret O'Neal

Laurie Volk, Board Chair, called the meeting to order at 1:04pm ET.. A quorum was present.

1. Declaration of Conflict of Interest — Presented by Laurie Volk (Chair)

Discussion: No conflicts declared.

2. President's Report – Presented by Lynn Richards (President & CEO)

3. Consent Agenda – Presented by Laurie Volk (Chair)

Motion: Motion to pass the consent agenda by Laurie Volk (Chair). Seconded by Susan Henderson (Chair-Elect)

Vote: Motion passes.

4. Approval of 2021 Budget – Presented by Lynn Richards (President & CEO) and Matt Lambert (Treasurer)

Motion: Motion to approve the budget by Matt Lambert (Treasurer). Seconded by Frank Starkey (Secretary).

Discussion: Discussion of the budget and projections for 2021.

Vote: Motion passes.

Motion: Motion to approve CNU applying for second round of PPP Funding on January 25 for by Lynn Richards (CEO). Seconded by Frank Starkey (Secretary).

Vote: Motion passes.

5. **Consideration of Term Extensions for Emily Talen & Susan Henderson – Presented by Frank Starkey (Secretary)**

Motion: Motion to extend Susan’s term of three years, seconded by Matt.

Discussion: Susan has served a three-year term on the board. She is eligible to serve another three-year term. Emily has served two-years. She is eligible to serve four more years.

Vote: Motion passes.

Motion: Motion to extend and Emily’s term for three years by Frank Starkey (Secretary), seconded by David Kim (Board Member).

Vote: Motion passes.

6. **Board Election Process & Deadlines – Presented by Lynn Richards (President & CEO)**

Discussion: Clarification on the difference between running for a seat and being nominated for a seat.

No motions or votes occurred.

7. **Sustainable CNU: Discussion and Implications – Presented by Laurie Volk (Chair), Matt Lambert (Treasurer) and Lynn Richards (President & CEO)**

Discussion: Explanation of the Quad Analysis and Sustainable CNU Memo. Questions were raised about the way in which the programs were weighed and how the Quad Analysis will serve as an ongoing tool.

Finance committee will continue the discussion in committee to create, if necessary, appropriate board documents.

Next Steps: 1) Discuss possible board policies within the finance committee and 2) discuss chapter relationships w Chapter representatives.

8. **Generative Discussion: CEO/ED Job Description and Search Committee Structure and Obligations – Presented by Laurie Volk (Chair) and Susan Henderson (Chair Elect)**

Discussion: Recommendation to make position an ED rather than a CEO. Board agrees this is a good place to start. Current draft job description shared with the Board.

Motion to adjourn by Laurie Volk (Chair). No second was recorded.

Meeting adjourned at 5:11 PM ET.