**Position:**

Senior Urban Designer/Planner

**Organization:**

Urban Design Associates (UDA)

**Location:**

Downtown Pittsburgh, PA

**Organization Overview**:

UDA is a premier urban design and architecture firm positioned to shape the future. Our practice is built on the principle that all places—urban and rural, new and established—can serve as diverse and exciting settings in which to live and thrive.

UDA is headquartered in Pittsburgh, PA, a remarkable city that is a global model of urban innovation and regeneration. Our firm concentrates on the revitalization and design of communities worldwide. Typical projects range in size from the design of one building to plans for an entire city. UDA design teams collaborate to assist a diverse range of public, nonprofit, and private owners.

Our talented urban design and architecture team members engage directly with illustration, graphic design, and digital support leaders. For more information please visit our website at [www.urbandesignassociates.com](http://www.urbandesignassociates.com).

**Job Description:**

UDA is seeking an accomplished, articulate professional urban designer with 5-10 years of experience. The Senior Urban Designer/Planner position is a merit-based post offered to qualified candidates who have demonstrated the necessary leadership and management skills to fulfill this role. The Senior Designer’s primary responsibility is to manage projects, oversee the development of design ideas, and direct their team’s daily operations. A component of teaching and production responsibilities are also required.

**Responsibilities** (AKA Essential Job Functions or Duties and responsibilities)**:**

* Lead the project team
* Promote teamwork among team members
* Be accountable for the successful completion of projects
* Seek out leadership roles and speaking opportunities in professional organizations
* Manage contracts, track project budgets, and organize schedules
* Prepare and maintain team task lists
* Oversee development and execution of design ideas
* Review and prepare project invoices and cover letters
* Oversee the final production of deliverables
* Redline reports and drawings
* Assist principals and associates with report writing
* Mentor junior team members

**Skills Required:**

* Basic understanding of placemaking and community design (building, street, and public space types plus associated principles)
* Ability to communicate verbally, in writing, and through drawings
* Adeptness at hand drawing and sketching
* Demonstrated creative ability, including urban, architectural, and graphic design
* Project organization and management expertise
* Community engagement capabilities
* Proficient in AutoCAD, the Adobe Suite, SketchUp, and GIS

**Education, Experience, Certification, and Licensure:**

* A Bachelor’s or Master’s degree in urban design, city planning, architecture, or landscape architecture
* 5-10 years professional experience
* Architects or landscape architects license (U.S.), and/or American Institute of Certified Planners Certification (AICP)
* Design background and LEED AP or Green Associate preferred

**What We Offer:**

A great place to grow and prosper. Salary and benefits commensurate with experience.

**Application Instructions:**

If you are interested in joining our team, please submit a cover letter, resume, and portfolio to careers@urbandesignassociates.com.  If you have skills, experience or qualifications other than those listed above that may be of interest to us, please describe them in your cover letter or resume. UDA is an Equal Opportunity Employer committed to a diversified workforce.

**Industry:**

Urban Design, architecture, and planning

**Employment Type:**

Full-time