

CONGRESS FOR THE NEW URBANISM BOARD MEMBER RESPONSIBILITIES

BOARD MEETINGS

As a fellow Board member, we require you to participate in our three annual Board meetings. These meetings are typically held in the Winter (February/March), Spring (with the Congress), and Fall (September/October). The dates for subsequent Board meetings are set at each meeting. You will be expected to cover the travel and lodging costs associated with each Board meeting. Our quorum requirement is a minimum of 9 of the 21 members.



MEMBERSHIP AND EVENTS

You are required to attend and, if requested, participate in presentations, press conferences, VIP events and other events at our annual Congress and/or Transportation Summit. You may also be asked to represent the organization at various events and conferences throughout the year.

To set an example for other members, board members are required to remain a paid member of CNU, pay full registration costs and travel expenses for the annual Congress and/or Transportation Summit. As an event sponsor, your registration may be included in the package.

FUNDRAISING AND FINANCIAL CONTRIBUTIONS

Board members are required to take responsibility for and be involved in fundraising for the organization. Overall, there is an expectation that each board member will raise \$10,000 for the organization through personal contributions, soliciting contributions or high-level memberships from individuals and organizations, securing corporate sponsorships, and/or playing a leadership role in obtaining foundation or government grant support. Each board member will be contacted on an annual basis to determine his/her fundraising commitment for that year. Board members agree to have an annual conversation with the Development Director to discuss leveraging their networks for fundraising purposes. The minimum requirement is that each board member personally contributes \$250.00 per year (by Dec. 31) in addition to any other fundraising activities.

COMMITTEES

In addition to the duties listed above, board members are expected to participate in various working committees during the year. These committees, made up of board members and possibly other CNU members, help establish policies for the organization and direct staff efforts on CNU projects. The executive committee, consisting of the Chair, Vice-Chair, Secretary, and Treasurer together with the Chief Executive Officer, is entitled to take actions on the board's behalf between meetings that fall within certain parameters. They meet via conference call on a monthly basis. The executive committee membership is reviewed every two years by the full board.

TERMS OF OFFICE

Board members serve two-year terms with a maximum of four consecutive terms. Former board members who have served four consecutive terms may be reappointed to the board after two years. The Board has the right to review your status as a board member if you miss two meetings, the Congress, or financial responsibilities within your two-year term.

FINANCIAL OBLIGATION

Annual board expenses, including travel costs and board give/get is estimated at \$13,150. An individual member can expect to pay at least \$3,150 of the \$13,150 out of pocket, and the balance will come from solicitations of outside support.