Nelson\Nygaard Consulting Associates is seeking a highly organized, independent, and motivated intern for its San Francisco office to support the firm’s practice in multimodal, transit, and parking planning. This is an outstanding opportunity for the right person to become involved in building Nelson\Nygaard’s practice, which is focused on multimodal transportation planning for livable communities. Nelson\Nygaard’s work emphasizes creative and innovative transit and transportation planning and community involvement, often within a wider set of goals such as economic development and reduced dependence on the private automobile. A strong interest and some background in developing the transportation aspects of livable communities is therefore a must.

Responsibilities

Intern responsibilities will depend on specific needs of projects that are being undertaken but will likely include graphics production, mapping, research, data collection, spreadsheet analysis, writing and editing reports, development of outreach materials, and potentially some minor business development tasks. Though most of the work will come from projects in California and the West Coast, there will be numerous opportunities for the candidate to contribute to Nelson\Nygaard projects across the United States. Candidates must be willing to travel and must have a valid driver’s license

Qualifications and Requirements

Above all, we are looking for someone who has a**passion for sustainable transportation planning**. Relevant degrees include transportation planning, landscape architecture, urban/city/regional planning, urban design, and transportation engineering. Candidates without formal education in a relevant field may be considered if accompanied by sufficient experience with transportation planning and policy.

Potential candidates must demonstrate excellent skills in writing, data analysis, oral presentation and problem solving. Experience with Microsoft Excel, Word, and PowerPoint is required for this position. Additional experience with graphics software (InDesign, SketchUp), modeling programs (Synchro, TransCAD), GIS, or database analysis will be considered favorably. Potential candidates may be asked to demonstrate their writing and oral presentation skills.

Salary and Benefits

Nelson\Nygaard offers a flexible, friendly work environment that encourages diversity and creativity. This paid internship provides an opportunity to join Nelson\Nygaard for 3-12 months at 20-40 hours per week. The number of hours per week is dependent on your schedule. You will be assigned a “point person” to guide you through Nelson\Nygaard’s intern program and provide feedback along the way.

To apply, please combine cover letter and resume into a single PDF with the filename format “Firstname.Lastname-SF-Intern.pdf” and email your document to: jobs@nelsonnygaard.com.

No phone calls please.

Nelson\Nygaard Consulting Associates, Inc. is an Equal Employment Opportunity/Affirmative Action employer.