

Congress for the New Urbanism
Fall 2014 Board Meeting Minutes
October 16-18, 2014
Dallas, TX

Thursday, October 16, 2014

Attendees:

Board: Bob Chapman, Chris Elisara, Doug Farr – Chairman of the Board, Eliza Harris, Jennifer Hurley – Treasurer, Douglas Kelbaugh, Norman Garrick, John Massengale, Steve Maun, Marcy McNelly – Vice-Chair, Scott Polikov, Lynn Richards –President & CEO, Ken Voigt

Via Videoconference: Scott Bernstein and Erin Christensen

Absent: Jack Davis, Laura Heery, Sarah Lewis, Russ Preston and Dan Slone

Staff: Abby Sheridan, Melinda Martinez and Alex McKeag

Guests: Gianni Longo, Amanda Popken, and Bob Voelker

Doug Farr, Chairman of the board called the meeting to order at 1:00 pm. A quorum was present.

1. Approve the Spring 2014 board meeting minutes – Presented by Doug Farr

Motion to accept by Scott Bernstein. Motion seconded by Marcy McNelly.

Discussion:

- Jennifer Hurley requested full rough notes be sent to board in raw form immediately following the meeting. (Separate from the formal action notes).
- Ken Voigt suggested protocol for future – President’s notes (including full rough notes) with formal actions and to-do tasks be sent out.
- Amend notes to include John Massengale participated via conference.

Vote: Motion was passed unanimously with no abstentions.

The board went into strategic planning session.

At 5:30 pm Doug Farr, Chairman of the board recessed the meeting until 9:00 am on Friday 10/17/2014.

Congress for the New Urbanism
Fall 2014 Board Meeting Minutes
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Friday, October 17, 2014

Attendees:

Board: Bob Chapman, Chris Elisara, Doug Farr – Chairman of the Board, Eliza Harris, Jennifer Hurley – Treasurer, Douglas Kelbaugh, Norman Garrick, John Massengale, Steve Maun, Marcy McNelly – Vice-Chair, Scott Polikov, Lynn Richards –President & CEO, Ken Voigt

Via Videoconference: Scott Bernstein and Erin Christensen

Absent: Jack Davis, Laura Heery, Sarah Lewis, Russ Preston and Dan Slone

Staff: Abby Sheridan, Melinda Martinez and Alex McKeag

Guests: Gianni Longo,

Doug Farr, Chairman of the board called the meeting to order at 9:00 am. A quorum was present.

Board members recapped their fundraising dinner meetings with potential donors for CNU 23.

At 9:45 am the board resumed its strategic planning session. The strategic planning session ended at 11:50 am.

Approve the Treasurer's Report (Attachment #1) – Presented by Jennifer Hurley

Motion to accept by Eliza Harris. Motion seconded by Ken Voigt

Vote: Motion was passed unanimously with no abstentions.

2. Approve the 2015 Budget (Attachment #2) – Presented by Jennifer Hurley

Motion to accept by Eliza Harris.

Motion to amend budget to show increase in expected foundation revenue to balance the budget made by Jennifer Hurley. Amendment was accepted by Eliza Harris. Amended Motion seconded by Ken Voigt.

Vote: Motion was passed unanimously with no abstentions.

3. Approve Draft Savings Procedure (Attachment #3) – Presented by Jennifer Hurley

Motion to accept by Eliza Harris. Motion seconded by Marcy McNelly.

Vote: Motion was passed unanimously with no abstentions.

At 5:30 pm Doug Farr, Chairman of the board recessed the meeting until 9:00 am on Saturday 10/18/2014.

Congress for the New Urbanism
Fall 2014 Board Meeting Minutes
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Saturday, October 18, 2014

Attendees:

Board: Bob Chapman, Chris Elisara, Doug Farr – Chairman of the Board, Eliza Harris, Jennifer Hurley – Treasurer, Douglas Kelbaugh, Norman Garrick, John Massengale, Steve Maun, Marcy McNelly – Vice-Chair, Scott Polikov, Lynn Richards –President & CEO, Ken Voigt

Via Videoconference: Scott Bernstein and Erin Christensen

Absent: Jack Davis, Laura Heery, Sarah Lewis, Russ Preston and Dan Slone

Staff: Abby Sheridan, Melinda Martinez and Alex McKeag

Guests: Bob Voelker, Rik Adamski, Amanda Popken, and Monte Anderson

Doug Farr, Chairman of the board called the meeting to order at 9:00 am. A quorum was present.

4. Approve selection of the CNU 25 host city. –
 - a. New Orleans location bid presented by Ann Daigle and Nathan Norris (via video conference)
 - b. Cascadia/Seattle location bid presented by Bill Lennertz and Cristina VanValkenburgh

Motion to accept Seattle for CNU 25 location by Ken Voigt. Motion seconded by Norman Garrick.

Motion amended by Doug Farr to:

- ***Directive to staff to figure out date: identify minor overlap, or completely separate and to figure out how Denver worked. Come back to board with a pro & con analysis. Amendment was accepted by Ken Voigt and Norm Garrick.***

Motion seconded by Norman Garrick

Vote: Motion was passed unanimously with no abstentions.

5. Approve creation of a CNU Fellows Program (Attachment #4) – Presented by Doug Farr.

Motion to create a CNU Fellows Program was made by Ken Voigt. Motion seconded by Eliza Harris.

Vote: Motion was passed unanimously with no abstentions.

Congress for the New Urbanism
Fall 2014 Board Meeting Minutes
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6. Approve Student Membership Proposal (Attachment #5) – Presented by Ken Voigt

Doug proposed that Lynn (working with staff) establish a program that works with current structure, implementation/deadline date - launch with students who attend CNU23.

Jennifer Hurley noted at the Fall board meeting 2011 during the “Membership Drive” discussion the board had given their seal of approval to do this and given a directive. No need to call board vote unless there are more questions or any problems.

Vote: None taken

Motion was made, seconded and passed to adjourn. Meeting adjourned at 1:21 pm

Treasurer's Report

Treasurer: Jennifer Hurley

Staff Support: Abby Sheridan

September 25, 2014

General Overview

As of September 15, 2014 the Balance Sheet shows cash on hand of \$293,069.40 and accumulated net assets or equity of \$442,279.23.

Through the first eight months of 2014, CNU exceeded income expectations by \$27k or 2% and fell below expense expectations by 33k or 3%. Following budget revisions made over the summer CNU needs to raise \$191k (or \$48k/month) between September 1 and December 31 to meet income goals.

Documents Included

The following documents help to illustrate our current financial position.

- 2014: Balance Sheet
- 2014: Budget to Actual
- 2014: Cash Chart

The following documents are presented for discussion and approval

- Draft Fundraising Plan (2014 & 2015)
- 2015 Draft Budget: Summary and Detail pages
 - 2015 Visuals
 - Income & Expense Charts
 - Detail Budget Charts
- Draft Savings Procedure

Action Item: Approve Treasurer's Report
Approve Draft 2015 Budget
Approve Draft Savings Procedure

Congress for the New Urbanism
2015 Draft Budget

Income	2015 Draft	2014 (Approved Oct '13)	Difference & Comments
Charter Awards	\$ 20,000.00	\$ 20,000.00	
Event Fees			
Exhibits	\$ 10,000.00	\$ 15,000.00	\$5k less - limited space in DFW
Sponsorship	\$ 305,000.00	\$ 315,000.00	\$10k less - summit
Registration	\$ 372,030.00	\$ 426,730.00	\$54k less - trainings
Lodging Commissions	\$ 9,000.00	\$ 15,264.00	\$6k less - per contracts
Total Event Fees	\$ 696,030.00	\$ 771,994.00	
Grants			
Foundation	\$ 45,000.00	\$ 344,000.00	\$299k less - per contracts
Government	\$ -	\$ -	
Corporate	\$ -	\$ -	
1 Total Grants	\$ 45,000.00	\$ 344,000.00	
Individual Contributions	\$ 50,000.00	\$ 50,000.00	
Interest	\$ 200.00	\$ 200.00	
Membership Dues	\$ 350,000.00	\$ 350,000.00	
Miscellaneous Income	\$ 31,800.00	\$ 15,000.00	\$16k more - per contracts
Accreditation	\$ 27,000.00	\$ 27,000.00	
Publication Revenue	\$ 2,000.00	\$ 2,000.00	
Speaking Fees	\$ 10,000.00	\$ 20,000.00	\$10k less - priority shift
Total Income	\$ 1,232,030.00	\$ 1,600,194.00	
Expense			
Audio/Visual	\$ 60,900.00	\$ 60,700.00	
Advertising/Promotion	\$ 11,500.00	\$ 11,500.00	
Bank/Credit Card Charges	\$ 25,000.00	\$ 25,000.00	
Books/Publications/Slides	\$ 500.00	\$ 500.00	
Catering	\$ 123,000.00	\$ 105,375.00	\$17k more - Congress location expense
Computer Equipment/ Programs	\$ 5,000.00	\$ 5,000.00	
Conference/Workshops	\$ 5,350.00	\$ 8,350.00	\$3k less - Congress location limitation
Contract Services & Consultants			
Tours	\$ 11,500.00	\$ 13,000.00	\$1.5k less - priority shift
Speaker Expenses	\$ 1,000.00	\$ 1,000.00	
Contract Services & Consultants	\$ 158,700.00	\$ 296,377.50	\$137k less - website revamp & contracts
Commission/Fees	\$ 2,850.00	\$ 2,850.00	
Contract Serv. & Consultants Total	\$ 174,050.00	\$ 313,227.50	
Interns	\$ 4,500.00	\$ 14,000.00	\$9k less - per contracts
Copy Machine Lease	\$ 7,800.00	\$ 6,480.00	
Equipment Rental	\$ 450.00	\$ 1,800.00	
Facilities	\$ 11,000.00	\$ 6,500.00	\$4.5k more - Congress location
Fees	\$ 1,000.00	\$ 1,000.00	
Freight & Shipping	\$ 5,400.00	\$ 7,205.00	
Insurance	\$ 5,000.00	\$ 5,000.00	
Legal & Accounting	\$ 10,040.00	\$ 10,040.00	
Meals, Hotels & Incidentals	\$ 18,775.00	\$ 34,875.00	\$16k less - per contracts
Other Expense	\$ 30,625.00	\$ 43,750.00	\$13k less - per contracts
Payroll			
Payroll Benefits	\$ 59,895.39	\$ 49,892.24	
Payroll Taxes	\$ 55,156.27	\$ 37,500.60	
Payroll/Salary	\$ 517,899.31	\$ 503,614.64	
Total Payroll	\$ 632,950.97	\$ 591,007.48	\$37k more - per growth plan
Payroll Processing	\$ 1,800.00	\$ 1,800.00	
Postage	\$ 11,910.00	\$ 11,710.00	
Printing	\$ 54,750.00	\$ 54,050.00	
Premiums	\$ 40,000.00	\$ 40,000.00	
Rent	\$ 117,600.00	\$ 109,800.00	\$7k more - per growth plan
Supplies	\$ 7,810.00	\$ 19,460.00	\$11k less - per contracts
Telephone/Web Service	\$ 9,715.00	\$ 14,215.00	\$4.5k less - per contracts
Travel	\$ 24,300.00	\$ 36,600.00	\$12k less - per contracts
Total Expense	\$ 1,400,725.97	\$ 1,538,944.98	
Net Income	\$ (168,695.97)	\$ 61,249.02	

2015 Budget Notes

1 Only committed grants (Driehaus & Target) are included in the 2015 Budget. CNU is scheduled to make additional grant asks totaling \$400k, and offsetting expenses by \$200k.

Congress for the New Urbanism
2015 Draft Budget - Details

BUDGET	Administrative	Membership	Fundraising & Grant Dev	Communication & Outreach	Summit	Chapters	Charter Awards	Accreditation	CNU Initiatives	CNU 23
Income										
Charter Awards	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000.00	\$ -	\$ -	\$ -
Event Fees										
Exhibits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00
Sponsorship	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ 300,000.00
Registration	\$ -	\$ -	\$ -	\$ -	\$ 7,500.00	\$ -	\$ -	\$ -	\$ -	\$ 364,530.00
Lodging Commissions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,000.00
Total Event Fees	\$ -	\$ -	\$ -	\$ -	\$ 12,500.00	\$ -	\$ -	\$ -	\$ -	\$ 683,530.00
Grants										
Foundation	\$ 40,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00	\$ -	\$ -	\$ -
Government	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Corporate	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Grants	\$ 40,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00	\$ -	\$ -	\$ -
Individual Contributions	\$ -	\$ -	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interest	\$ 200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Membership Dues	\$ -	\$ 350,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous Income	\$ 31,800.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Accreditation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 27,000.00	\$ -	\$ -
Publication Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000.00
Speaking Fees	\$ -	\$ -	\$ -	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Income	\$ 72,000.00	\$ 350,000.00	\$ 50,000.00	\$ 10,000.00	\$ 12,500.00	\$ -	\$ 25,000.00	\$ 27,000.00	\$ -	\$ 685,530.00
Expense										
Audio/Visual	\$ 500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60,400.00
Advertising/Promotion	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500.00	\$ -	\$ -	\$ 10,000.00
Bank/Credit Card Charges	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Books/Publications/Slides	\$ 500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Catering	\$ 7,000.00	\$ -	\$ -	\$ -	\$ 8,000.00	\$ 8,000.00	\$ -	\$ -	\$ -	\$ 100,000.00
Computer Equipment/ Programs	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Conference/Workshops	\$ 500.00	\$ -	\$ 250.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,600.00
Contract Services & Consultants										
Tours	\$ -	\$ -	\$ -	\$ -	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -	\$ 10,500.00
Speaker Expenses	\$ -	\$ -	\$ -	\$ -	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
Contract Services & Consultants	\$ 6,000.00	\$ -	\$ -	\$ 15,000.00	\$ -	\$ 1,500.00	\$ 17,500.00	\$ -	\$ -	\$ 118,700.00
Commission/Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,850.00
Contract Serv. & Consultants Total	\$ 6,000.00	\$ -	\$ -	\$ 15,000.00	\$ 2,000.00	\$ 1,500.00	\$ 17,500.00	\$ -	\$ -	\$ 132,050.00
Interns	\$ -	\$ 1,500.00	\$ -	\$ -	\$ 500.00	\$ -	\$ -	\$ -	\$ -	\$ 2,500.00
Copy Machine Lease	\$ 7,800.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment Rental	\$ 450.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Facilities	\$ 500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500.00	\$ -	\$ -	\$ 10,000.00
Fees	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Freight & Shipping	\$ 250.00	\$ -	\$ -	\$ -	\$ -	\$ 1,600.00	\$ 750.00	\$ -	\$ -	\$ 2,800.00
Insurance	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Legal & Accounting	\$ 10,040.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Meals, Hotels & Incidentals	\$ 2,375.00	\$ -	\$ 1,000.00	\$ 1,500.00	\$ 2,800.00	\$ 1,500.00	\$ 4,600.00	\$ -	\$ -	\$ 5,000.00
Other Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00	\$ 5,625.00	\$ -	\$ 20,000.00
Payroll										
Payroll Benefits	\$ 19,146.68	\$ 4,519.00	\$ 5,849.10	\$ 5,290.04	\$ 2,184.97	\$ 2,037.20	\$ 837.94	\$ 351.64	\$ 10,656.58	\$ 9,022.24
Payroll Taxes	\$ 17,854.12	\$ 4,686.00	\$ 4,611.45	\$ 4,877.70	\$ 1,991.55	\$ 1,544.25	\$ 809.40	\$ 426.00	\$ 9,904.50	\$ 8,451.30
Payroll/Salary	\$ 167,644.34	\$ 44,000.00	\$ 43,300.00	\$ 45,800.00	\$ 18,700.00	\$ 14,500.00	\$ 7,600.00	\$ 4,000.00	\$ 93,000.00	\$ 79,354.97
Total Payroll	\$ 204,645.14	\$ 53,205.00	\$ 53,760.55	\$ 55,967.74	\$ 22,876.52	\$ 18,081.45	\$ 9,247.34	\$ 4,777.64	\$ 113,561.08	\$ 96,828.51
Payroll Processing	\$ 1,800.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Postage	\$ 2,200.00	\$ 4,800.00	\$ 1,000.00	\$ -	\$ -	\$ -	\$ 150.00	\$ 260.00	\$ -	\$ 3,500.00
Printing	\$ 2,500.00	\$ 16,000.00	\$ 3,000.00	\$ 3,000.00	\$ 500.00	\$ -	\$ 8,000.00	\$ -	\$ -	\$ 21,750.00
Premiums	\$ -	\$ 40,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Rent	\$ 117,600.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ 2,300.00	\$ -	\$ -	\$ -	\$ 600.00	\$ 150.00	\$ 150.00	\$ -	\$ -	\$ 4,610.00
Telephone/Web Service	\$ 9,715.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Travel	\$ 2,000.00	\$ -	\$ 1,000.00	\$ 1,000.00	\$ 1,800.00	\$ 2,000.00	\$ 6,500.00	\$ -	\$ -	\$ 10,000.00
Total Expense	\$ 414,675.14	\$ 115,505.00	\$ 60,010.55	\$ 76,467.74	\$ 39,076.52	\$ 32,831.45	\$ 53,897.34	\$ 10,662.64	\$ 113,561.08	\$ 484,038.51
Net Income	\$ (342,675.14)	\$ 234,495.00	\$ (10,010.55)	\$ (66,467.74)	\$ (26,576.52)	\$ (32,831.45)	\$ (28,897.34)	\$ 16,337.36	\$ (113,561.08)	\$ 201,491.49

CNU MEMO

To: Finance Committee
From: Administration & Finance Director
Date: 22-Sep-14

Goal: To build cash reserve balance sufficient to cover 50% of CNU's annual budget.

Procedure: Beginning in November 2014, CNU will transfer \$500 from the merchant account to the savings account on the 15th and 30th of each month, transferring a total of \$12,000 annually. These funds ideally will remain untouched in the savings account, and collect interest at a rate of 0.05%.

At the discretion of CNU's President, changes to the plan will be made as needed, and discussed on the monthly Finance Committee call. Annually, the Finance Committee will review the procedure; CNU's status towards goal; and recommended changes for the upcoming year. At such time as the Finance Committee deems appropriate, CNU may increase or decrease contributions, establish a sweep account, or other interest growing mechanism to further boost savings.

A Proposal to Designate Fellows of the CNU

Since its founding more than 20 years ago the CNU has earned an international reputation for promoting excellence in place making and urban design. CNU's awe-inspiring success was achieved almost solely through the volunteer work of a dedicated core of leaders.

Bound by adherence to the CNU Charter this core member group exhibited sustained leadership and service through a variety of activities; fundraising, CNU boards and committees, reform initiatives, writing, research, debate, public speaking and practice. Overwhelmingly this service was performed with intellectual generosity and collegiality toward both the CNU organization and fellow members.

In order to formally recognize these outstanding efforts the CNU will launch a program to designate Fellows of the Congress for New Urbanism. Starting with the 23rd Congress being held in Dallas-Fort Worth the CNU Founders at their sole discretion will select an annual class of Fellows.

The CNU Fellows program has two goals; to recognize exceptional and longstanding dedication to the CNU and to foster a self-governing forum dedicated to collegiality, intellectual generosity and continued service to the CNU, such as mentoring younger members and serving as Ambassadors during annual Congress events.

Additionally, Fellows may be asked by the CNU President to participate more deeply in other core CNU- projects, such as Legacy charrettes or reviewing and/or delivering CNU-A course.

CNU staff will provide support to launch the fellows as follows: notify the Fellows of their selection and invite them to be formally inducted at the Congress, design and print a custom paper certificate for each Fellow, provide a Congress venue to conduct an induction ceremony, create a unique-Fellow's name tag, schedule a meet and greet Fellows "mixer" reception, connect the Fellows via an email list serve and make a dinner reservation at a swell restaurant.

I wonder, too, if we couldn't provide some detail on the type of service projects we had in mind? For example, CNU Fellows could be called on to participate in CNU's Legacy Charrette in host regions, review and update CNU-A exam (Chuck Bohl said that a major problem now is keeping the exam updated with the latest research and thinking),

I think all Fellows should be asked to spend a few hours mentoring younger professionals and serve as a Congress Ambassador welcoming new timers.

I'm sure these lists will grow. But I think we should set the expectation of what types of service we are hoping the Fellows will do in your description. Additionally, I wonder too about describing what the Fellows won't do, e.g., there are no Board responsibilities. I hate to evoke a negative frame, but I wonder if the service requirement could be construed so that Fellows begin to think of themselves as Board advisors.

CNU Student Membership Proposal

Objective:

It is proposed to initiate a free student membership program and annual student competition to stimulate collegiate involvement in CNU and increase brand recognition of CNU at both the collegiate and national levels. The ultimate objective is to increase post-graduate membership in CNU.

Membership Qualification Criteria:

It is proposed to offer free student memberships in CNU. To qualify for CNU student membership a person must be enrolled as an undergrad or graduate student in the fields of architecture, landscape architecture, urban planning or civil engineering. Student membership would be applicable as long as the student is enrolled full-time in one of the above university or college disciplines. Student enrollment would be equivalent to the same membership benefits as defined by the CNU 'Urbanist' category. Students are not required to be enrolled at a university/college with a CNU student chapter. Students are required to offer proof of university/college qualifying discipline enrollment through professor validation (see the attached Student Membership Application Form).

Transfer to CNU Professional Membership Fee Structure:

Upon graduation a CNU student membership would be offered CNU professional 'Urbanist' membership at a reduced fee starting at 25% of a full professional fee for 1-year time period graduating to 50% for the second year after graduation, 75% for the third year after graduation and 100% thereafter.

National Student Design Competition:

Eligibility: All CNU student members are qualified to participate in the CNU Annual Student Design Competition. The competition is intended for individual student member participation. Student teams are not eligible to participate in the competition.

Design Competition: The competition will involve a design challenge prepared and judged by a three-panel standing Student Competition Committee of the CNU Board of Directors. The design competition can involve development of an existing or greenfield design that creates an urban place that enhances neighborhood or commercial sustainability and quality of life. The competition could also involve preparation of a technical paper on an urban design 'hot' topic. The design competition will be approved at the Board's annual fall meeting.

Competition Schedule: The competition will be announced on the last Monday of January with a submittal deadline of April 15th. The award will be announced at the CNU Annual Congress.

Award Sponsorship: The Student Design Competition will include a cash award of \$5,000. The cash award can be sponsored by an individual or business with professional members in CNU. Due recognition of the award sponsor will be provided in all CNU Congress printed and electronic materials and on the CNU web page. The award sponsorship commitment is an annual opportunity open to all CNU members and their employers.

CNU Student Membership Application Form

Name: _____

Address: _____

City: _____ State: _____

Zip Code: _____

Email Address _____

Telephone Number _____

University/College _____

School of: Architecture _____
 Landscape Architecture _____
 Urban Planning _____
 Civil Engineering _____

Major: _____

Full Time Student: Yes/No

Undergraduate Student: Yes/No Graduate Student Yes/No

Graduation Month/Year: _____

University/College Advisor: _____

Advisor Email: _____

Signature: _____ Date: _____

Send to: The Congress for the New Urbanism
 The Marquette Building
 140 South Dearborn Street = Suite 404
 Chicago. IL 60603